

## Data Collection Tool

**Instructions:** Pull 1 chart of patients identified in your care that may benefit from a serious illness conversation and prepare to answer the following questions.

[Definition: Serious illness is a health condition that carries a high risk of mortality AND either negatively impacts a person daily function or quality of life, OR excessively strains their caregivers.]

[Please Note: The purpose of this QI activity is to help build physician skills and awareness in preparing, conducting, and documenting serious illness conversations. Unlike traditional EQIPP courses with a retrospective review of charts, this activity employs a prospective view. The goal for this module is to conduct 3 intentional goals of care conversations with patients and families identified as having Serious Illnesses]

### Prepare for the Serious Illness Discussion

1. I thoroughly completed a pre-meeting checklist/worksheet prior to the meeting.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
2. The family (and patient) had adequate time and support to prepare for the meeting.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
3. I felt completely prepared for the meeting.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree

### Conduct Serious Illness Discussion

4. I set the initial agenda in a clear and collaborative manner.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
5. I assessed the family's understanding of the child's situation and confirmed my assessment with the family.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
6. I shared my perspective on the child's situation.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
7. I elicited from the family their hopes and worries for the child.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
8. I discussed with the family what it means for them to be a "good parent".  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree
9. I discussed goals for the care of the child with the family and confirmed our shared understanding of the goals.  
 Strong Disagree    Disagree    Neutral    Agree    Strongly Agree

10. I summarized the entire discussion and recommended next steps to the family.

Strong Disagree    Disagree    Neutral    Agree    Strongly Agree

11. I thoroughly completed the discussion roadmap worksheet.

Strong Disagree    Disagree    Neutral    Agree    Strongly Agree

## Document and Disseminate the Results of the Serious Illness Discussion

12. I shared with the family a written summary of the discussion, including next steps.

Strong Disagree    Disagree    Neutral    Agree    Strongly Agree

13. I shared with other providers a written summary of the discussion, including next steps.

Strong Disagree    Disagree    Neutral    Agree    Strongly Agree